

Annual Report  
of  
Autism Jersey  
2014



Accounts  
Year ended 30 April 2014



Championing a full and inclusive life for people  
with autism, their families and carers



Autism Jersey was incorporated in the Royal Court of Jersey as an Association on the 24th of January 2014.

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# Details of Officers

## Year ended 30 April 2014

### PATRON

Sir John McColl CBE DSO  
(appointed 19 July 2011)

### CHAIR

Mr N Winsor  
(appointed 19 July 2011)

### VICE CHAIR

Mrs H Miles  
(appointed 24 February 2010)

### SECRETARY

Mrs S Pickering  
(resigned 17 July 2013)

Mrs C A'Court  
(appointed 17 July 2013)

### TREASURER

Mr B Dowling  
(appointed 17 December 2012)

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### COMMITTEE MEMBERS

Mrs. S Gallichan  
(resigned 18 September 2013)

Ms A Perry  
(resigned 18 September 2013)

Mr C Timothy  
(appointed 20 July 2010)

Miss J Marsh  
(appointed 15 February 2011)

Mr T Walker  
(appointed 19 July 2011)

Mr R. De Gruchy Wilson  
(appointed 12 October 2011)

Mr D McDermott  
(appointed 3 May 2012)

Mrs C A'Court  
(resigned 17 July 2013)

Mrs S Pickering  
(appointed 17 July 2013)

Mrs K Vawser-Ringsdore  
(resigned 21 January 2014)

Mr Angus Taylor  
(appointed 16 October 2013)

Mr T Cook  
(appointed 18 March 2014)

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### BANKER

Lloyds Offshore Limited  
9 Broad Street  
St Helier  
Jersey

### ADDRESS

2 Britannia Place  
St Helier  
Jersey

### INDEPENDENT REVIEWERS

Mazars  
2nd Floor, Mielles House  
La Rue des Mielles  
St Helier  
Jersey

# Chairman's Report

**Autism Jersey is the leading charity on the island dedicated to the assistance and support of people on the autism spectrum, including autism, Asperger's syndrome and other associated communication and developmental disorders. The aim of the charity is to enable people with autism to lead a full and inclusive life and enjoy a reasonable degree of independence. Autism Jersey also supports parents and siblings of people on the autism spectrum, enabling them to have a quality family life, and advises relevant professionals to attain these primary goals.**

Autism Jersey has enjoyed another very successful year. We have expanded the range of services that we provide, fully harnessing the investment made a year earlier in the Jersey Centre for Autism. Working closely with the Department of Health and Social Services we have seen rapid growth of important areas like Short Break Services and this is transforming our financial position. While donations remain an important component of our income, we can now look forward to a sustainable future with an unprecedented degree of confidence.

Not surprisingly, rapid expansion has been accompanied by some growing pains. We have taken on more staff and we are quickly outgrowing the Jersey Centre for Autism. In the short term, we plan to take on more space in Britannia Place to act as an overflow. The long-term plan is to build a dedicated facility, designed for the needs of people on the autism spectrum, in conjunction with the States of Jersey. We hope to make meaningful progress on this in the year ahead.

So a lot has been achieved, but there is still so much more to do. Too many people in Jersey are still unable to access the care and support that they need and Autism Jersey is determined to address this. During the year, the board of trustees, management and representatives from the States of Jersey have met several times to discuss a five-year strategy for the development of our services. This will mark the next phase in the remarkable life of what is still a relatively young charity.

I would like to acknowledge the contribution of Heather McLelland and the team at Autism Jersey who have managed so well in difficult circumstances. I would also like to thank our Corporate Partner, JT, and the Lloyds Bank Foundation for the Channel Islands for their generous support, the volunteers who give up their time and the board of trustees.

We are fortunate to have such an experienced board and I am very grateful to them for their guidance and wisdom.

We hope that you will find this report informative and look forward to your continued support.



**Nick Winsor**  
Chairman



# Manager's Report

**This has been another very busy year for Autism Jersey. The main focus has been on the development of Short Break Services, a personalised form of respite for individuals on the autism spectrum and their families. We started this service for adults in 2012 and have expanded in 2013 to include children. We now provide 25 individuals with up to 200 hours of support every week. The really encouraging news is that the personalised approach works. Over time, many of our clients become more self-sufficient and the required level of support reduces.**

## Personalised Care and Short Break Services

As we built up Short Break Services, we increased the number of full-time staff at Autism Jersey from 12 to 22, supported by other individuals on flexible contracts. As you might imagine, this extraordinary rate of growth puts pressure on all of our resources and we have strengthened support areas like administration and book-keeping to ensure that standards are maintained.

In addition to our Short Break Services we now provide full time personalised support to one individual on



the autism spectrum. We firmly believe a personalised approach is the best way to support our clients and we plan to develop this aspect of our services in conjunction with the States of Jersey in the year ahead.

## Successful Clubs and Schemes

The Befriending Scheme continues to be one of our most successful activities, benefitting both the person being be-friended and their family, as well as the person doing the be-friending. Currently, there are 35 people on the autism spectrum and their siblings being supported in this way.

We ran the Holiday Play Scheme for two weeks at Easter and three weeks in the summer. This year, 14 children joined in the fun, which was generously supported by the One Foundation and the Sir James Knott Trust and, subject to demand, we plan to expand this scheme further.

The Adult Social Club and AJ Linx have all been well attended. We recently introduced a new Axis group for younger adults who have graduated from the inclusion project. We have grown the range of family support services that we offer over the past few years and these remain an important part of Autism Jersey's activity. In the coming year we will survey our membership and seek feedback on where we should focus our effort in future.

*Continued over...*





## Manager's Report (continued)

### Fundraising and Our Supporters

Despite the excellent work to build up Short Break Services and STEPS training, which are paid for by the States of Jersey, donations are a key part of Autism Jersey's income. Our corporate partnership with JT is now in its third year and has generated over £50,000. We are very grateful to JT for their support.

Fund-raising activity centred on Autism Awareness Month in April. The month focused on our 'Do something Awesome for Autism' campaign encouraging islanders to participate in challenges, including an abseil at Gorey Castle and a silent auction at our Boutique. The highlight of this month was the 'L'Etacq and Back' sponsored walk, which was supported by over 200 people, despite some appalling weather. A grand total of £10,000 was raised during the month.

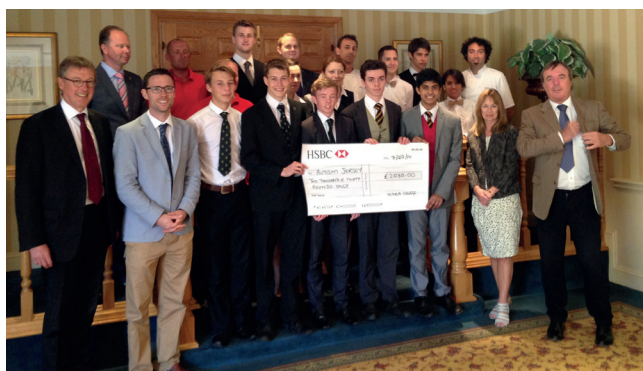
For the third year in a row, the Atlantic Hotel and Victoria College teamed up to produce a fantastic charity lunch, cooked by members of the 6th form under the watchful eye of Mark Jordan. The event raised over £2,500 and our thanks go to Patrick Burke, Will Gorman, Mark Jordan and the young men who generously gave up their time.

Autism Jersey was the chosen charity at Lloyds Bank's Golf Day. We also held the inaugural Autism Jersey Golf Day with sponsorship from JT. The event was well attended, attracting a full field of 24 teams. I would like to thank La Moye Golf club for hosting us on the day, and the many teams that took part. The golf day generated over £10,000 and we plan to repeat the event in 2014.

### Trekking Kilimanjaro

Our landmark fund-raising event of the year was the trek up Mount Kilimanjaro, through which Tom Walker and his team of 26 explorers raised over £50,000 in the current year (cumulative £62,000). The trek engaged supporters from many sectors who independently organised successful fundraising events within the community, raising both awareness and funds, as well as acting as ambassadors for our charity. This was a fantastic effort by all concerned and, on behalf of Autism Jersey, I would like to thank everyone for their commitment and support. We are planning another challenge in 2015, so watch this space.

Funds from these various fund-raising events are being pooled and will be put towards the Centre for Autism development project. We have already raised over £140,000 and are well on the way to our target of £1.0m, that will eventually be required.



## Raising awareness of autism in Jersey

We pride ourselves in being proactive in raising awareness about autism across the island. Autism Jersey provides SPELL Training to parents, carers, teaching professionals, other agencies and employers. Success with fundraising events, partnerships with businesses, presentations and training not only help to raise funds, but are also an opportunity to reach into the community and increase understanding of autism. Our website, social media, educational tools and technology have helped us reach out direct to the community. These are all essential to enable us to increase awareness of autism, improve services and continue to meet the demand for support.

As you can see, our events raise valuable funding for Autism Jersey. They also increase awareness of autism, a condition which statistically affects 1:100 people and yet does not always get the level of recognition that it deserves. This year we have had fantastic help in this area from Channel TV, which has adopted Autism Jersey as its chosen charity.

Finally, I must mention the Autism Jersey Boutique in Bath Street. Anyone who has visited will agree with me that this is quite simply the best charity shop in Jersey, and possibly the world! Catherine and Karen and the team of volunteers have done a fantastic job. Not only does the store make a positive contribution to our financial position, it also provides volunteering opportunities for some of Autism Jersey's clients. Thank you to everyone who has contributed.

None of these achievements would have been possible without the help of everyone in the office. A big thank you to Bevan, Beth, Carl, Jess, Jo, Julie, Jules, Laura, Lizzie, Michael, Rowan and the staff and numerous volunteers who support us.



We would also like to thank both our major contributors and the organisations who have donated below, helping us to grow over the past 12 months, and also our personal and anonymous donors who have so kindly contributed to our success.

AMF | Appleby Trust | Atlantic Hotel | Bedell Trust  
Company | Cineworld | Citi | Designer Trades |  
Deutsche Bank | Georgetown Methodist Church  
| Hacquoil & Cook | Highlands College | James  
Knott Trust | Jersey Adventure | Jersey College  
for Girls | Jersey Netball Association | James  
Solomon Photography | JT | Lions Club | Lloyds  
Bank Foundation for the Channel Islands | Moore  
Group Services Limited | One Foundation | Osiris  
Management Services | Parish of St Helier | Pinnacle  
Trustees | Rawlinson & Hunter | RBC Wealth  
Management | Rotary Club | Rouge Bouillon School  
| Santander Private Bank | SG Hambros | St Lawrence  
Charity Horse Show | St Luke's Church | St Saviours  
School | Standard Bank Jersey | States of Jersey Police  
| Stonehage | STM Fiduciare Limited | Swimathon |  
The Big Gig in the Park | The Entertainer |  
The Variety Club | Verite Trust Company |  
Victoria College | Waitrose.

**Heather McLelland**  
Manager



# Treasurer's Report

**2014 was yet another year of growth in respect of the breadth of services we now provide to our members. Last year, we focused on putting in place the building blocks for a sustainable financial future for Autism Jersey and in the financial year to 30 April 2014 we continued to do this and managed to achieve a surplus of income over expenditure of £58,738 (2013 £23,834).**

The Autism Jersey management team continue to work to extend the level of services we can provide which are specifically designed and tailored to people on the autism spectrum, and whilst 2013 was a year in which we developed the Short Break Services offering, 2014 was a year dedicated to developing a capacity to be able to provide full-time care packages on the island.

As stated in the Managers report, we are now contracted by Health and Social Services to provide up to 200 hours of personalised respite each week to both adults and children on the autism spectrum. We hope that the future financial contribution we make from Short Break Services and from the provision of full-time care packages will enable us to fund more of our charitable objectives through the support services we provide to families and individuals affected by autism.

## Income and Expenditure

Total income increased by 62% this year from £361,371 in 2013 to £584,530 in 2014, 20% of this increase in income is attributable to increased donations and fundraising; we remain dependent on this level of support, so we are very grateful to all those trusts, individuals and companies who have helped us by giving so generously throughout the year.

A special thank you has to be extended to JT for their continued support and also to all our trekkers who have raised just under £50,000 in 2014 and £87,406 since the Treks began, all of these funds have now been ring-fenced and will be put towards the building of the Centre for Autism.

Expenditure in the period has increased by almost 56%, when compared with last year from £337,557 in 2013 to £524,934 in 2014 as a consequence of the increased activities and running costs of the centre. An increase in wages from £187,180 in 2013 to £357,763 in 2014 accounts for almost 90% of the overall increase in expenditure. This increase in wages is explained by our continued investment in Short Break Services and more recently in the provision of full-time care packages. Autism Jersey makes a small margin on these services which contributes towards the overheads of running the Centre.

Our financial strategy continues to be to achieve a surplus each year, whilst ensuring we can continue to grow and support our charitable objectives through the extension of our services.

Our cash flow remains strong with cash held at the end of the year of £234,179 (2013-£195,304). We can and have for a number of years now been able to demonstrate financial stability and we will continue to look for opportunities to reinvest in services and programmes which support our members.

## Centre for Autism in Jersey

The Board of Trustees has resolved to set aside a specific fund of £143,801 to put towards the building of the Centre for Autism. JT, Victoria College and our Trekkers have raised £51,385, £5,010 and £87,406 respectively for this specific fund and we would like to thank them for their kindness and commitment.



# Independent Review Report to the Members of Autism Jersey

We have reviewed the accounts of Autism Jersey ('the Association') for the year ended 30 April 2014, which comprise the Income and Expenditure Account, the Balance Sheet and a summary of significant accounting policies and other explanatory information.

This report is made solely to the Association's members as a body in accordance with International Standard on Review Engagements (ISRE) 2400 (Revised), 'Engagements to Review Historical Financial Statements'. Our review work has been undertaken so that we might state to the members those matters that we are required to state to them in the review report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body for our review work, for this report, or for the conclusions we have formed.

## **Respective responsibilities of Board of Trustees and Practitioner**

The Board of Trustees (the 'Board') is responsible for the preparation of the accounts. The Board is also responsible for ensuring that the requirements of the Association's constitution with regard to accounts and independent examination of those accounts are complied with. The Board has instructed us to perform an independent review of the accounts. The Board is also responsible for such internal control as it determines is necessary to enable the preparation of the accounts that are free from material misstatement, whether due to fraud or error.



Our responsibility is to express a conclusion on the accompanying accounts based on our review. We conducted our review in accordance with International Standard on Review Engagements (ISRE) 2400 (Revised), 'Engagements to Review Historical Financial Statements'. ISRE 2400 (Revised) requires us to conclude whether anything has come to our attention that causes us to believe that the accounts, taken as a whole, are not prepared in all material respects in accordance with the applicable financial reporting framework. This Standard also requires us to comply with relevant ethical requirements.

A review of accounts in accordance with ISRE 2400 (Revised) is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of trustees and others within the Association, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing. Accordingly, we do not express an audit opinion on these accounts.

## **Conclusion**

Based on our review, nothing has come to our attention that causes us to believe that the accompanying accounts are not prepared in all material respects, in accordance with the Association's stated accounting policies.

Mazars  
Chartered Accountants  
Mielles House,  
La Rue des Mielles  
St Helier, Jersey  
JE2 3QD

# Statement of Trustees' Responsibilities with regard to the Accounts of Autism Jersey for the year ended 30 April 2014

The Trustees have elected to prepare accounts for the financial year that present fairly the state of affairs of the Association and of the income and expenditure of the Association in accordance with United Kingdom Generally Accepted Accounting Practice.

In preparing the financial statements the Trustees are required to:

- Select suitable accounting policies
- Make judgments and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- Prepare the accounts on a going concern basis unless it is not appropriate to do so.

The Trustees are responsible for the keeping of proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Association and enable the Trustees to ensure that the accounts comply in all material respects with applicable accounting standards and the Association's constitution.

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Our Partner Charities



# Income and Expenditure Account

## for the year ended 30 April 2014

	2014	2013
	£	£
<b>Income</b>		
Specific Donations	24,419	36,800
General Donations	96,823	83,451
Shop Income	35,546	42,864
Fundraising and Other Income	94,397	50,743
Training Courses and Sundry Income	4,825	8,313
Short Break Services	171,301	48,442
Life and Social Skills	87,417	80,214
Full Time Care Packages	40,781	-
Community Work Scheme	7,856	-
Holiday Play Scheme Income	12,141	2,881
Tax Refund	9,024	7,663
	<b>584,530</b>	<b>361,371</b>
<b>Expenses</b>		
Wages and Social Security	357,763	187,180
Rent and Rates	40,939	44,929
Office Costs	35,945	36,819
Motoring Expenses	8,005	3,664
AJ Services Delivered in Community	32,600	32,993
Fundraising Costs	8,226	10,672
Training Expenses	21,021	14,082
Accountancy Fee	730	600
Sundry Expenses	13,884	-
Depreciation	5,821	6,618
<b>Total Expenditure</b>	<b>524,934</b>	<b>337,557</b>
<b>Operating surplus</b>	<b>59,596</b>	<b>23,814</b>
Net Interest Income	23	20
Bank Charges and Interest	(882)	(0)
<b>Net surplus for the year</b>	<b>58,738</b>	<b>23,834</b>

The Notes on pages 13 and 14 form part of these accounts.

# Balance Sheet

## at 30 April 2014

	Notes	2014		2013	
		£	£	£	£
<b>Fixed Assets</b>					
Office Equipment and Motor Vehicles	3		23,287		26,472
<b>Current Assets</b>					
Cash at Bank and in Hand		234,179		195,304	
Debtors		80,553		19,975	
		314,732		215,279	
<b>Creditors: amounts falling due in less than one year</b>					
Deferred Income	4	24,419			
Sundry Creditors and Accruals		27,247		14,136	
		51,666		14,136	
Net Current			263,066		201,143
<b>Net assets</b>			<b>286,353</b>		<b>227,615</b>
<b>Funds</b>					
General Fund	4	142,552		199,424	
Specific Funds		143,801		28,191	
			<b>286,353</b>		<b>227,615</b>

Approved and authorised for issue by the Board of Trustees on the Day of 29th August 2014.



**Brendan Dowling**  
Treasurer



**Nick Winsor**  
Chairman

The Notes on pages 13 and 14 form part of these accounts.



# Notes to the Accounts

## Year ended 30 April 2014

### 1. Accounting Policies

#### Accounting Convention

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) except where otherwise stated. The principal accounting policies adopted by Autism Jersey are set out below:

#### Cash Flow Statement

The accounts do not include a cash flow statement as referred to in Financial Reporting Standard 1, as Autism Jersey is a small entity as defined therein.

#### Donations

Donations are taken into account when they are received unless they are specific in nature. Specific donations are spread across the expected duration of the project for which the funds are donated.

Funds that have been received for a specific purpose may not be used for general funding purposes unless confirmation has been received from the donor as to the change in use of funds.

#### Shop Stock

Donated items are brought to book as income once sold but no value is assigned to them upon receipt.

#### Depreciation

Assets are depreciated on a reducing balance basis:

Office Equipment 20%

Motor Vehicles 20%

Furniture and Fittings 20%

A full year's depreciation is charged during the year of purchase and none during the year of disposal.

### 2. Leases

On 25 January 2013, Autism Jersey entered into a lease with Anne Philippa Hassell for the shop premises at 78 Bath Street, St Helier Jersey at an annual rental of £13,000 with effect from 1st February 2013 to 31 January 2018.

On 1 January 2013, Autism Jersey entered into a lease with Milbanke Holdings (Jersey) Limited for the top floor office of Britannia Place at an annual rental of £25,950 per annum with effect from 1 January 2013.

# Notes to the Accounts

## Year ended 30 April 2014

### 3. Fixed Assets

	Computers	Equipment	Motor Vehicles	Total
Cost	£	£	£	£
At 1 May 2013	7,060	18,428	11,995	37,483
Additions	2,636			2,636
At 30 April 2013	9,696	18,428	11,995	40,119
	Computers	Equipment	Motor Vehicles	Total
Depreciation	£	£	£	£
At 1 May 2013	3,267	5,345	2,399	11,011
Charge for the Year	1,286	2,616	1,919	5,821
At 30 April 2014	4,553	7,961	4,318	16,832
Net book value				
At 30 April 2014	5,143	10,467	7,677	23,287
At 30 April 2013	3,792	13,083	9,596	26,472

### 4. Funds

	Brought forward	Surplus in year	Transfers	Carried forward
	£	£	£	£
General Fund	199,424	58,738	(115,610)	142,552
Ring-Fenced Funds	28,191	-	115,610 *	143,801
	<b>227,615</b>	<b>58,738</b>	<b>-</b>	<b>286,353</b>

\* £115,610 = £143,801 transferred to the Specific Fund from the General Fund less £28,191 transferred from the Specific Fund to the General Fund during the year.

Specific Funds	Lloyds Foundation	Trek Funds	Lions Club	Jersey Telecom	Victoria College	Total
	£	£	£	£	£	£
As at 1 May 2013	24,106		4,085			28,191
Additions	48,838					48,838
Centre for Autism Jersey		87,406		51,385	5,010	143,801 ***
Deferred Income**	(24,419)					(24,419)
Expended	(48,525)		(4,085)			(52,610)
<b>As at 30 April 2014</b>	<b>-</b>	<b>87,406</b>	<b>-</b>	<b>51,385</b>	<b>5,010</b>	<b>143,801</b>

\*\* This has been deferred as a liability as it was received in advance from Lloyds Foundation for specific expenditure in 2014/2015 financial year.

\*\*\* The Board of Trustees have approved the setting up of a specific fund to identify and ring-fence those funds received from specific donations and/or fundraising events whereby it was agreed that the funds raised or donated were to be set aside for the building of a Centre for Autism in Jersey.

# Management Structure of Autism Jersey April 2014

## **Staff:**

Heather McLelland, Operations and Development Manager

Carl Le-Poidevin, SBS Manager

Bevan Stonier, Life and Social Skills Senior Support Worker

Michael Delahunty, Coordinator, ASC

Jo Thorpe, Family Support Manager

Julie Barras, Office Manager

Beth Gallichan, Fundraising and Marketing Manager

Catherine Tubb, Boutique Manager

Karen Dyson, Boutique Manager

Jules Miller, Senior Support Worker

Laura Kerr, Senior Support Worker and Team Leader

Tony Evans, Senior Support Worker

Rowan Branch, General Administrator

Lizzie Burch, Administrator/Support Worker

Clare Lunt, Support Worker

James Miller, Support Worker

Jude Mauger, Senior Support Worker

Max Wiltshire, Support Worker

Piers Lawrence, Support Worker

Robin Greatbatch, Support Worker

Sasha Russell, Support Worker

## **Short Break Service Bank Staff:**

Carolyn Pygott, Catarina Jardim, Claire Buxton, Clarissa Howell,

Debbie de Boucier, Emma Slaughter, Frances Whitsey, Jackie Falle,

John Davis, Karen Barrett, Katie Le Miere, Katrina O'Connor,

Kelly Salsac, Lynne Du Feu, Rose Le Mottee, Rosie Baker.







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Email: [admin@autismjersey.org](mailto:admin@autismjersey.org)

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[www.autismjersey.org](http://www.autismjersey.org)