

Privacy Notice

PLEASE NOTE: This Privacy Notice applies to all personal data collected by Autism Jersey.

When personal information is collected

Personal information is collected:

- when complaints or enquiries are submitted;
- as part of the notification process by organisations;
- when emails are sent to both the ajadmin@autismjersey.org email address or staff member's email addresses;
- in some cases as a result of enquiries made by phone or in person.

How we use your information

Collected via a complaint: This information is processed for the purpose of responding to or investigating your complaint. It is likely that some of this personal information will be provided to whoever the complaint is about. Should there be information you do not wish to be passed on, please let us know.

We do compile statistics relating to the number and nature of complaints received but not in a form that would identify any individual.

Collected as part of the notification process: Many businesses and organisations are required by law to notify the Data Protection Commissioner of the processing they carry out. Notification information is compiled into a public register, as is required by law.

Collected by email: Information supplied by email may be recorded in the customer relationship management system.

Collected as a result of enquiries made by phone or in person: Information may be recorded in the customer relationship management system.

Disclosure of personal information

We will not usually share your personal information with other parties without your consent except where we are required to by law or in connection with a criminal investigation. In the absence of any previous consent provided by you, we will contact you should we consider disclosure to a third party is necessary for us to fully investigate your complaint or enquiry.

Access to your personal information

You are able to find out what information we hold about you by making a subject access request under the relevant Data Protection Law. To do so, please make the request in writing to the address on the main page of this website.

Links to other websites

This privacy notice does not cover any third party websites reached via links on this website. You are advised to read the privacy statements on the other websites you visit.